



Survey CAD Technician

Christopher B. Burke Engineering, Ltd., is seeking a Survey CAD Technician with a minimum of 3 years of experience for immediate employment in our Rosemont office. We seek out experienced and responsive professionals who are committed to personal service. CBBEL is a full service firm that can comprehensively meet the needs of both private and public sector clients. AutoCAD experience required.

Essential Duties and Responsibilities:

- Development of survey plans and construction documents working on complex CAD projects under the direction of a Professional Land Surveyor
- Work efficiently, multi-task and work in a deadline-driven environment
- Perform work in an accurate and timely manner
- Handle multiple assignments with competing priorities
- Maintain company CAD standards throughout the projects

Key Qualifications:

- 3 years of progressive survey work experience or Associates Degree in CAD related field
- Working knowledge of topographic and boundary surveys, ALTA/NSPS Land Title Surveys, subdivisions, easement and vacation plats
- AutoCAD experience required
- Prior Field experience preferred but not required
- Exceptional client service skills as well as in a team environment
- Self-starting, requiring minimal supervision once trained
- General knowledge of MS Office
- Good communication skills

We offer high growth potential and a comprehensive benefits package including medical, dental, life, disability, vacation and sick days as well as an employer matching 401(k) program.

Christopher B. Burke Engineering, Ltd (CBBEL) is an Equal Opportunity Employer It is the policy of CBBEL to provide equal employment opportunity without regard to race, color, age, religion, sex, sexual orientation, gender identity, national origin, marital status, changes in marital status, pregnancy, childbirth, or medical or common conditions related to pregnancy or childbirth, parenthood, creed, veteran's status, veteran's disability and physical or mental disability, citizenship status or unfavorable discharge from the military. CBBEL intends that all matters related to recruiting, hiring, training, compensation, benefits, promotions, transfers, terminations and layoffs and recalls, as well as all CBBEL sponsored social and recreational programs, and all treatment on the job, be free of unlawful discriminatory practices.